

THE UNIVERSITY OF NORTH CAROLINA ASHEVILLE
FACULTY SENATE

Senate Document Number SD0223F
Date of Senate Approval 10/12/2023

Statement of Faculty Senate Action:

FWDC 1: **Revise Faculty Handbook Guidelines for Program Changes**
Faculty Handbook [Section 5.4.2](#)

Effective Date: Immediately

Summary: This document revises Faculty Handbook section 5.4.2 so the procedure for Program Changes is consistent across the Faculty Handbook and the Standing Rules and Rules of Order adopted by the Faculty Senate.

Rationale: This revision makes the procedure for Program Changes outlined in the Faculty Handbook consistent with the Standing Rules and Rules of Order adopted by Faculty Senate for 2023-24. The latter is found under section B of the Duties of the Institutional Development Committee and states:

b. Consider proposals for new degree programs, certificates, and/or proposals that require additional resources or matters regarding consistency with the university's Mission Statement or Statement on Shared Values. When IDC determines that a new degree program can be supported, the proposal is submitted to the senate for two readings and a vote.

Revise Section 5.4.2 as follows:

4. The Request for Authorization to Plan is submitted to the Institutional Development Committee (IDC) for approval. ~~and announcement to the full Faculty Senate.~~ If approved, it is submitted to the Faculty Senate for two readings and a vote.

5. If approved by ~~IDC~~ the Faculty Senate, the document is submitted for final approval to the Provost, who will then submit it to the Chancellor, whose signature is required for submission to UNC General Administration. Authority to approve the Request for Authorization to Plan resides with the UNC Senior Vice President for Academic Affairs.