

## New or Revised Course Proposal

The Impact Statement should be concise and specific, describing how the proposal will affect major, minor, and university requirements. This statement must also provide the following information.

1. Does the course fulfill a major requirement, LAC requirement, or requirement for another department? If the course fulfills a major requirement, will it be a required course, an additional choice for a course group, or an option for unspecified required hours in the major?
2. Information about the course's:
  - a. Student Learning Objectives,
  - b. anticipated class size,
  - c. the amount of scheduled class time, e.g. 2.5 hrs/wk
  - d. instructional format (lecture, lab, seminar, independent, research, internship, studio, etc.),
  - e. any specialized space or material needs, and
  - f. contact hours and faculty workload hours.
3. Information about the number of faculty in the department who will/can teach the proposed course.
4. Information about when and how often the course will be offered. (This is of particular concern for new courses and those that are required for the major.)
5. For new courses or changes to offering patterns, information about how the addition or change affects the ability of the department to deliver its existing curriculum and meet its commitments to the LAC.
6. Is the course part of the UNC Common Numbering System (CNS)? If so, what is the impact of the change to the UNC CNS? If it is a new course, should it be added to the UNC CNS system? The UNC System Office requires all proposed changes to the UNC CNS be submitted by February 15th for the next academic year.