

THE UNIVERSITY OF NORTH CAROLINA AT ASHEVILLE
FACULTY SENATE MINUTES
January 31, 2019; 3:15 pm
Red Oak Conference Room

Members: L. Bond, K. Betsalel, J. Beck, T. Adcock, P. Bahls, K. Boyle, S. Clark Muntean, R. Criser,
Present: S. DiPalma (via Zoom), A. Dunn, P. Haschke, M. McClure, C. Oaklay, A. Rote, N. Ruppert;
W. Strehl for K. Peterson.

Excused Members: M. Stratton, J. Brock, A. Wray.

Visitors: N. Cable, C. Bell, B. Butler, M. Cameron, P. Foo, I. Green, B. Haggard, B. Hart,
H. Holt, L. Horgan, A. Irvin, A. Jones, A. Kaur, J. Konz, B. Petitfils, J. Pierce, A. Shope,
W. Strehl, R. Tatum, E. Warren, C. Williams.

I. Call to Order: First Vice Chair Laura Bond presides for Senate Chair Micheal Stratton who is delayed up north in the below freezing weather.

II. Approval of Minutes: December 6, 2018, 3:15 p.m.
Minutes approved without dissent.

III. Executive Committee Report: Professor Laura Bond
Using Zoom in Meetings. Professor Bond relayed that we were trying out Zoom in coordination with a Blue Yeti USB microphone to help with the sound in the room, as well as for those connecting in via Zoom. It appears to work well for those connecting in, and helps project sound better to those in the room.

Recognition of Elaine Warren. Professor Bond turned the meeting over to Dean Wiebke Strehl in order for her to make an important announcement. Dean Strehl asked Elaine Warren to stand up and be recognized on behalf of Provost Peterson and the Faculty Senate on her last day at UNC Asheville before her next journey. The Provost and the Faculty Senate wanted to thank Elaine for her many years of service to this university and for all she has done for us. The Faculty Senate gave Ms. Warren a standing ovation in appreciation of her work. Elaine Warren thanked the entire faculty whom she has worked with and expressed her gratitude for the support, encouragement, and appreciation from everyone. She shared that she learned so much from everyone and it has been an absolute pleasure for the past 24 years.

Introduction of Angie Irvin. Dean Strehl also introduced Angie Irvin, the new Academic Affairs Personnel Specialist. She comes here from the University of Central Florida where she was the Assistant Director of Faculty Development in the College of Medicine. In that position, she supported faculty processes such as onboarding, tenure promotion and awards. She also worked with faculty and physicians across central Florida to develop and refine their teaching strategies and techniques. Ms. Irvin completed her degree in economics at the University of Florida and is now working on a MBA degree. Faculty Senate welcomed Ms. Irvin to UNC Asheville.

Executive Committee and faculty participation in Shared Governance in new ways.

Professor Bond reported on ways that the Executive Committee has been involved in shared governance actions and wanted to thank the Chancellor for the inclusion of faculty in these activities:

- MLK Jr. Week Keynote speaker issue – The Senate Executive Committee was included in consultation with Chancellor Cable over winter break and the Executive Committee appreciates their inclusion.
- Vice Chancellor for Advancement Search - Chancellor requested input of the Senate Executive Committee on a list of faculty for consideration of her appointment to serve on the Advancement Search. The EC recommended eight faculty based on their experience on campus, past work with fundraising or alumni relations, and their institutional perspective. The Chancellor appointed four faculty from the EC recommended list, namely, Susan Clark Muntean, Brent Skidmore, Marcus Harvey, and Sallie Wasileski. All have agreed and are serving.

Chancellor Cable then relayed the other committee members:

- Kimani Anderson, Student Body Vice President from Class of 2020
 - Leslie McCullough Casse, Foundation Board Member, Community Leader
 - Janet Cone, Director of Athletics
 - Johnny Davis, Foundation Board Member, Community Leader
 - Dr. Catherine Frank - Executive Director of OLLI
 - Rick Lutovsky, ex-officio, Board of Trustees
 - Mike Roach. Chair of the National Alumni Council
 - Susan Shanor, Foundation Board Member, Community Leader
 - Pat Smith, Former Chair of the Board of Trustees
 - Dr. Darin Waters, Executive Director of Community Engagement
- Faculty of various ranks were invited to discuss and provide feedback on the non-tenure track position allocation form (previously the Lecturer Application form) which has been emailed out to the campus this week. The Executive Committee believes this was a very productive and fruitful collaboration.
 - The Chancellor asked John Pierce to work with the Senate Executive Committee to make recommendations on the formation of a university-wide ad hoc Budget Committee with the expectation of it being institutionalized in the future. Recommendations related to process, expectations, roles, composition, and the like are currently being discussed. The EC understands that the plan is to consult with IDC and FWDC on the development and purpose of the committee. At this stage, the committee composition has not been finalized, but we are considering approximately 11 community members (possibly 2 chairs, 2 senators, Budget Director, a representative from IREP, HR, Athletics, Student Affairs, Advancement or Community Engagement).

Report from Vice Chancellor John Pierce. Vice Chancellor John Pierce emphasized that it is critical that we all are on the same page. The budget process itself is important point to start, and right now information is being shared through sessions like the Common Grounds presentations. However, we do have some ideas of what we need to do to link accountability with authority. To that end, we are making an important reporting change where the budget managers are going to have a “dotted-line” to Vice Chancellor Pierce, which will foster a closer coordination in terms of budget activities across the whole university at this point and time. Next, upon releasing budget reports, there will be a review with Senior Staff tomorrow of the actual spending through the first six months and what we project for the rest of the year. Then they are having meetings with the budget managers early next week. Then they will be communicating about budget.

Regarding the funding of summer school, Vice Chancellor Pierce relayed that he attended the Board of Governors meeting last Thursday and Friday where there was a proposal to be considered regarding summer school. The proposal was from the Board of Governors to the State General Assembly seeking to fund summer school with an additional state appropriation where before it was supported by only tuition and fees. That significant shift is part of this overall move of the UNC System from funding enrollment on a projected basis to funding enrollment on actual enrollment. This is funding in arrears where our enrollment for next year (both fall and spring) will be used to fund the following year, which is the same situation with summer school. In relation to that, there will be some funding coming for summer school from last year’s student credit hours effective July 1 of this coming year. As we think about summer, there are many opportunities for additional revenue generation from the student credit hours. We also need to do what we can to attract students to our campus during the summer.

Questions:

Associate Professor Aubri Rote asked how this would affect faculty compensation for the summer. Vice Chancellor Pierce said that in the broader scheme of things of the past few years is summer school credit hours have gone down. The way we get more revenue from the UNC System and tuition is to increase student credit hours. How that affects faculty compensation (is it per student or per course) has to be worked out. Will the change be made this summer? He does not know enough yet to answer that question since this is a proposal to the General Assembly and we will not know until the General Assembly votes on the budget effective June 30. Although we do not know the details, this news is optimistic in the possibility of new opportunities for everyone.

Professor Betsalel asked for details regarding the ad hoc Budget Committee. Vice Chancellor Pierce made two key concepts about this committee:

1. This is a university committee and not a faculty committee, and
2. This committee is an advisory committee to the Chancellor and the Senior Staff.

Vice Chancellor Pierce said we do not want to make the membership representational to avoid fighting over scarcity of resources towards a committee of expertise looking at the larger picture of how we can do the best for the university. Chancellor Cable has experience with this, and we can look at various institutional models. Chancellor Cable said the committee membership is meant to be inclusive; however, we do need expertise if it is to be useful to the institution.

Professor Mark McClure asked if what we mean by saying advisory, do we mean without direct power and are not making decisions. Although they appreciate the communications this year, there is confusion among IDC members in terms of what will the committee be doing. There is concern when asking a group of people to do a lot of work without clear cause. Vice Chancellor Pierce thinks it is important for the best budget process to include people from across an organization. Input from many folks in order to come to an allocation of resources that really represents the best of thinking in the university.

Chancellor Cable pointed out that she and Vice Chancellor Pierce cannot legally delegate their responsibility for the fiscal management of the institution. In light of that, they are saying the best budget process could be one that is a teachable opportunity and infosharing for as many as possible. There will be influence even if there is not legal power, but we do need to keep authority and accountability linked with the Chancellor and Vice Chancellor of Administration and Finance. Although the committee is advisory, that does not mean it will be marginal. In our very tight budget resources, we are going to have to make some tough decisions and she is hoping the people on the committee will help to make those decisions and advise us.

Vice Chancellor Pierce understands the concern. However, transparency, shared governance, and trust are important going forward as well as getting away from our silo-culture so that we all are working together towards trying to do the best for the university.

Assistant Professor Peter Haschke asked how they see allowing the participants of this committee to put in the work that is necessary to make this meaningful for all involved. Vice Chancellor Pierce said there would be an educational component, like the Common Grounds sessions were a beginning point where you can relay key fiscal points without taking five hours. Once there is a base level of understanding, the committee will work their way into a process where we develop trust. It is key not to overburden the committee so they can effectively wrestle with the allocation of our resources. This committee will become crucial as we raise capital campaign funds and have additional resources to consider allocating. Without burdening faculty, this is an opportunity for us to learn together and wrestle with future possibilities in more jointly held ways.

Professor Betsalel relayed that in the past the faculty had a more robust role in the budget and so IDC is appreciative of the transparency in communication this year. He thanked Chancellor Cable for addressing IDC's questions. Chancellor Cable said this will build as we go with the tools we will develop like the tool to project headcount (best case, middle case and worst case) that will be linked to the budget projections to help us adjust better which would have been very helpful this past year where we learned we were 90 students down.

Associate Professor Rote asked if the information that the committee receives be available to all faculty. Vice Chancellor Pierce said that will be an item that the committee will have to decide since there are pros and cons to that great question.

Update on the Provost Search. They have completed the leadership profile and it has been posted/shared with prospective candidates. About mid-February, the Search Committee will discuss the applicant pool with the Search Firm. In late February, they will meet to review the applicant pool and select the top candidates for airport interviews that will occur in March (after spring break).

Chancellor Cable said that next week they would send an email out about how faculty can make nominations for those who have nominees. They will also ask for good sources for nominations as well. This will be a call to all faculty about this matter and have the logistics by next week.

Senate Chair Meeting at Chapel Hill. On Thursday January 17, Professor Stratton met with Chairs of the respective System Faculty Senates. They endorsed the Faculty Salary White Paper that went before Faculty Assembly. It has been since submitted to the Interim President Roper. Essentially, the Senate Chairs endorsed the idea of transforming the current retention fund (that affords campuses the option to increase selective faculty salaries for those on the market or to counter an offer) to a competitive compensation fund that would be systematically and intentionally used more to address equity issues, inversion, and compression.

They also discussed the development of a steering committee on the development of a Leadership Fellows Program that will be coordinated/funded by the System Office (to develop academic affairs leadership from the ranks of the faculty; succession planning; and leadership during times of transitions). Professor Stratton was asked to serve and is awaiting news of next steps.

There isn't any information to share on matters related to Academic Affairs restructuring nor the matter of the Senate Chair serving on the Board of Trustees as a constituent, non-voting member. These matters are still under discussion. The Executive Committee will coordinate with the Chancellor on any announcements about next steps.

Chancellor Cable thanked the Faculty Senate for the continued advice and good will. This was especially beneficial during the Tamika Mallory's visit. Rick Chess and the Executive Committee were enormously valuable in reaching out to our community.

University Planning Council (UPC):

Professor Ken Betsalel

Professor Betsalel had nothing to report at this time.

Update on Master Planning:

Professor Brian Butler

Professor Brian Butler, Co-chair of the Master Planning Steering Committee, apologized for missing the last two Senate meetings to give a master planning update. He was unable to attend due to information gathering sessions at other campuses learning how they have done master planning.

To give a little background, master planning started during the last academic year. The move to create a master plan was initiated by Chancellor Grant and charged by Interim Chancellor Urgo. He was asked to be one of the co-chairs since he was IDC chair at the time. Therefore, the leadership team as formed from Co-chairs Jill Moffitt and Professor Butler, with John Pierce and Keith Krumpe. Professor Butler credited Associate Vice Chancellor Moffitt with being very helpful and the chief agency in creating the very representative group of the campus. They created the Master Planning Steering Committee as representative of the many voices on campus to create an iterative process. Upon her arrival, Chancellor Cable has been very helpful and reiterated the importance of the Master Plan. Indeed, she has helped inform the plan tremendously this year.

Other members are Janet Cone, Michael Davis, Catherine Frank, Kevin Gibson, Brian Hart, Steve McKellips, George Morosani, Jim Peterson, Cissie Stevens, Sarah Broberg, David Todd and Amanda Baranski. Faculty members are Grace Campbell, Lei Han, Shawn Mendez, Matthew Richmond, and Dean Wiebke Strehl. Depending on whether deans are considered faculty, there are six faculty members out of the total of 20 members, which is a good representation of faculty considering at one of the schools they visited had two faculty members, both of whom were deans.

It was clear from the beginning that an inclusive and iterative process was essential – the leadership team was not to import their own vision as much as make sure the vision instantiated in the UNC Asheville Master Plan was formed through listening to as many essential stakeholders as possible. Throughout last summer, the Steering Committee met every other week and formed various information gathering committees. For instance, Professor Butler's was on safety and security. The committee is still at the information gathering stage and there has been no ideation whatsoever. Professor Butler understands there has been concern expressed since the steering committee has not communicated out front enough that the committee was constructing ideas of where to go already and that is not the case. This time has been spent looking for information. The committees that met during the summer tried to include as many of the stakeholders as they possibly could.

The steering committee then helped construct a call for proposals to choose an external firm to direct the further process. We received about 40 proposals where many were from powerful firms, which was remarkable given our small budget. The steering committee read all forty proposals. Those proposals were narrowed down by the steering committee and around eight firms were invited to campus to present to the steering committee. After a decent discussion, they chose Duda/Paine via a committee vote.

Once we made the transition to Duda/Paine, we had the internal stakeholder session in OLLI and then they will have an external stakeholder, Faculty Senate and a Board of Trustees session. They apologize if the process seems to be going fast, but the process seems to get more and more compacted. They are doing their best to arrange a time that the Faculty Senate can be there. They also had web surveys but have had to shut those down after a couple of weeks due to the firm they chose and they are trying to digest all the information they already have. From this, they will come up with a revised set of questions and topics for the upcoming sessions. They do not consider the committee driving the image right now. They are just making sure the process is open so the image and the ideas can come from the community. They will have an upcoming open forum in Highsmith in the month of March.

What is the strategic plan about? The master plan is supposed to bring the Strategic Plan down to earth into the physical environment. There are important internal aspects like how does the master plan support student learning and all the employees. It also has very important external components. For instance, what image will the master plan give a capital campaign and what image do we give prospective students.

Professor Butler concluded his update by asking senators if they had any questions.

Questions:

Senior Lecturer Judy Beck asked how were the faculty members were chosen for the past years they have worked so as not to overburden faculty so to spread the service responsibilities. Professor Butler said the Co-Chairs selected the members with the help of John

Pierce and Keith Krumpe. The idea was to ask these faculty members to form committees that would bring even more voices. Assistant Professor Ann Dunn praised the first session that she really enjoyed. Professor Butler expressed appreciation to Professor Betsalel who has advocated for more faculty in every room and he agrees. Professor Butler said that once the committee starts forming ideas those ideas would definitely be brought for further comment.

Professor Betsalel wanted to thank Professor Butler's committee for attempting to be commutative. In terms of the history, Professor Betsalel shared IDC's research (with Ms. Sellers help) where they looked into the mandate for the master plan. The master plan has its basis in law and regulation of the [UNC Code Chapter 100 \(p. 28 and 55\)](#) and it predates the previous Chancellor:

"The board of trustees shall be responsible to the Board of Governors for preparing and maintaining a master plan for the physical development of the institution, consistent with the total academic and service mission of the institution as defined and approved by the Board of Governors."

When looking at the history of this campus, we have had some impressive master plans for example in 1997 there is a two-volume master plan ([Part 1](#) and [Part 2](#)). Professor Betsalel thinks it would be interesting to compare that plan to this one to see how far we have come on that. This is to point out that there has been a history here of master planning and it was one of inclusion of the community. He appreciates this new shift to include more people, and he would suggest that they add a current IDC member to help with keeping in contact with the Faculty Senate to help foster communication of events. Professor Butler thinks that would be great while adding that he was made Co-Chair of MP because he was the Chair of IDC at the time the committee was formed.

Student Government:

Isaiah Green, Executive of Academic Affairs

Isaiah Green gave the SGA report for President Michael Davis. ASG (state student organization of the UNC System schools) is working on a five-year strategic plan. They are also working on student elections and making homecoming plans for February 19-24.

Staff Council:

Chair Brian Hart

Staff Council Chair Brian Hart reported that they are on track to have their first elections at the end of the semester. They are planning to have nominations from April 5-19 and then elections will take place April 29 – May 3. The announcement of the elections results will go out May 15. To get the word out about these elections they are having a staff appreciation event on February 26. Regarding Staff Assembly, they continue to work on research regarding paid paternal leave. A report will be presented at the March Staff Assembly meeting. Staff Assembly is also working on a resolution in support of changing the adverse weather policy, specifically condition 2 regarding non-essential staff are asked not to come to campus while having to use their pay leave or make up that time themselves. The proposal is to change the policy so they do not have to do that to comply. The System HR Office does support this change as well. Since this is a legislative change and the legislature is currently in a long session, Staff Council feels this is a very good time to submit this proposal.

Faculty Assembly:

Associate Professor Marietta Cameron

The Faculty Assembly met on Friday, January 18. Associate Professor Cameron reported that she, Professor Nancy Ruppert and Lisa Sellers attended the meeting doing a great job with the notes. [The Faculty Assembly Executive Summary](#) of that meeting just arrived yesterday.

[Regarding the competitive pay white paper](#), although the Faculty Assembly was consulted in their discussion, this white paper was not voted on by the Faculty Assembly. Associate Professor Cameron understands the paper was voted on by the Senate Chairs. There are a number of things to review in the white paper and encourages her colleagues to read this report. Speaking for herself, Associate Professor Cameron is concerned about process. She appreciates the need of expediency to get the paper to the Board of Governors, but she is concerned since Faculty Assembly did not see the draft of this document until the day Faculty Assembly met and they did not receive a final version of the paper until a week later. She is not the only one concerned about this given the fact that the Faculty Assembly did not have the opportunity to vote before the paper was sent to the Interim UNC System President.

Regarding the Silent Sam matter, Associate Professor Marietta Cameron is a member of the ad hoc committee for Freedom of Expression. When they were given the report concerning UNC Chapel Hill Chancellor resignation and action, Associate Professor Cameron asked what could the institutions do in support of their sister institution and was told they would be appreciative of what institutions would offer. Faculty Assembly is still considering what actions they should do in support while leadership is encouraging for the sake of expediency to focus on the broader issues instead of one instance. Professor Patrick Bahls said in his opinion there is not an expedient time to make a statement regarding matters such as these, and he would like to encourage the Faculty Senate to pass a resolution. Professor Ruppert and Cameron said they would take that back to Faculty Assembly.

Regarding the attention to summer school, the UNC System is looking at trying to make sure universities offer students the opportunity to complete their studies in a reasonable amount of time.

Interim President Roper addressed the body and was extremely well received. He outlined the following goals:

1. To settle things down,
2. To continue the work that President Spellings put into place with the strategic plan especially in terms of completion of degree and access,
3. To make the machinery of the system office more efficient,
4. To visit each and every UNC System universities – not just with the university leadership but also meet with students, faculty and staff of the institution for you can't be considered a world-class system if we are paying *faculty and staff* below market value, and
5. To highlight each institution so each tell their story better to dispel the myths that are out there.

Questions:

Assistant Professor Regine Criser asked what are we talking about when referring to the summer school initiative. Vice Chancellor John Pierce said that before they did not receive any set appropriations and now this proposal is an opportunity to receive state appropriations for summer school. The details of what that means will need to be worked out upon passage. Right now, it is a pending proposal from the Board of Governors Budget Priorities to the legislature.

Professor Bond said that another reason for this proposal is summer school attendance has dropped and this could be a means to help increase enrollment. Professor Mark McClure asked if this means they are encouraging summer school. Associate Professor Cameron believes that is what she understands from Faculty Assembly. Professor Rupport said that one of the controversial situations arising from statements saying if you teach four hours in the summer then you do not have to teach as much in the fall and spring. There is concern regarding faculty workload and the ramifications of how concentrating on summer school would affect the fall and spring semesters. Registrar Lynne Horgan suggests that we don't want to offer more classes but to have a more strategic offering that fulfill students' needs for our students and visiting students.

Assistant Professor Regine Criser asked that once more is known that this influential and important information is shared with the campus community. There are so many factors concerning summer teaching since this is also the time that faculty use to continue their research. Professor Bond stated that it is also important to make sure that faculty are justly compensated for their summer teaching,

Associate Professor Cameron agrees for not only research and teaching courses, but also for community outreach. They have community partners and participate in summer camps and other offerings to the Asheville community. In addition, at this time, faculty are hired as outside consultants, which pays more than what an institution can offer to teach summer school.

Senior Lecturer Beck asked if students would pay for summer school like they always have. If so, even if we do not increase our summer school offering there would be more money coming to us. Vice Chancellor Pierce said that tuition does not cover everything and that state appropriations would help cover what tuition does not.

IV. Academic Policies Committee Report:

Professor Laura Bond

[Decision Summaries](#)

***First Reading:**

- [APC 14:](#) Add LIT 363 and RELS 342 to the list of electives for the Minor in American Indian and Indigenous Studies
- [APC 15:](#) Change course requirements in the Arts Management and Entrepreneurship (AME) major concentration and minor within Interdisciplinary Studies
- [APC 16:](#) Academic Calendar 2019-20 as amended with revision
- [APC 17:](#) Academic Calendar 2020-21

Second Reading:

[APC 8:](#) Add new courses: NEUR 410, NEUR 490, and NEUR 499; Change description of NEUR 480;

[APC 9:](#) Update the narrative for the Neuroscience minor; Update the electives for the Neuroscience minor
(Angel Kaur, NEUR)

[APC 10:](#) Change the titles of ECON 305 and ECON 306

[APC 11:](#) Change offering frequency for ECON 314 and 355

[APC 12:](#) Delete ECON 230, 310, 330, 360, and 367

[APC 13:](#) Add new courses: ECON 317, 331, and 338
(Robert Tatum, ECON)

Professor Bond reported that all the second reading documents had full support of APC. She asked for any requests to separate a document from the bundle. No such requests were made. A motion was made to accept APC 8 through APC 13 for vote, which was seconded. APC 8 through APC 13 passed without dissent.

APC 16 is the proposal for a change to the 2019-20 academic calendar. For background, Professor Bond relayed that originally APC 16 and APC 17 was one document proposing two years that is approved by Senate annually. Typically, the academic calendar is reviewed by APC in the fall and Faculty Senate votes on it around October/November. Due to the transition in leadership, this document is coming to senate later than usual. The Registrar's Office has asked to have the Comer Rule waived so it could be voted on today rather than in March.

Lynne Horgan said this is not typical and they do not generally ask for the Comer Rule to be waived. However, there is a need to start planning for the start of the semester from Student Affairs, Athletics, Registrar and Admissions that the start date needs to be confirmed so they can begin their plans. The primary change is to get the semester to start on a Monday. During this past year, they realized how important it is to start the semester on a Monday.

A motion was made to waive the Comer Rule in order to discuss and vote on APC 16. The motion was seconded. The motion to waive the Comer Rule passed without dissent.

A motion was made to accept APC 16, which was seconded.

Discussion:

Assistant Professor Kirk Boyle asked if that still makes 14 days of class on Monday. However, he sees 15 days on the proposal. Registrar Lynne Horgan said that finals counts as a meeting day.

Professor Bond shared that faculty contacted her with concerns regarding having the Undergraduate Research (UGR) Symposium on the Tuesday before Thanksgiving. Some expressed concern that the UGR Day is so close to Thanksgiving break that it may not be as well attended as it would if it was scheduled for after Thanksgiving. An equal number of people also expressed concern about only having a half day for Reading Day, and expressed a desire for the change in order to maintain a full reading day. Professor Bond shared that APC weighed these concerns in their vote.

Professor Bond confirmed that APC approved all the revisions to APC 16.

APC 16 passed without dissent.

V. Faculty Welfare and Development Committee Report: Senior Lecturer Judith Beck
[Decision Summaries](#)

First Reading:

- [FWDC 5:](#) Establishment of the Writing and Information Literacy in the Disciplines Advisory Committee (WILDAC) [Appendix 1](#)
Addition of Faculty Handbook Section 10.4.38
- [FWDC 6:](#) Student Feedback on Instruction
Revision of Faculty Handbook Section 3.3.3.1.1

Senior Lecturer Beck said that there would be a Sense of the Senate at the next meeting asking Senate to endorse an additional question to the SFI instrument. Faculty and Students expressed fairly strongly to the SFI Implementation team that there was no opportunity to give suggestions. The additional question provides this opportunity. The SFI document itself is not a part of the faculty handbook and was endorsed by Sense of the Senate SSR0818S in Spring, 2018. The proposed change is also being addressed through a Sense of the Senate document.

Provost Forum on February 15. The forum will be about the feedback from the FWDC listening sessions last year. Since they are using the feedback to guide FWDC's work going forward, they would appreciate faculty attendance and input on that day.

Faculty Elections. Senior Lecturer Judith Beck asks faculty to please self-nominate and nominate colleagues. This year we need plenty of nominations since alternates fill vacancies. This year is an even more urgent year since we have to elect six alternates for Faculty Senate meaning that we need enough nominations to elect 12 people to Senate. Finally, Senior Lecturer Beck wanted to make sure all faculty understand that the Faculty Handbook dictates the number emails and reminders she has to send out.

VI. Institutional Development Committee: Professor Ken Betsalel
Proposed Masters in Public Health (MPH). This proposal continues to be on track, and Professor Betsalel is really encouraged by the newly signed Memoranda of Understanding (MOU).

Masters Protocol. IDC continues to discuss the proposed criteria for masters degrees.

Administrative Structure. Professor Mark McClure has developed a tool to assist IDC in thinking about the administrative structure. They plan to show this to the Senate Executive Committee, the Provost and the Chancellor before bringing it to the Senate.

Master Planning (MP). IDC thanks the Master Planning Committee for reaching out and making better connections now. The next event for Faculty Senate will be invited to offer input into the MP process.

Ad Hoc Committee on Budget. Professor Betsalel offered thanks to Vice Chancellor John Pierce and Chancellor Cable for the invitation to get IDC and the Senate EC involved in the discussion of the proposed ad hoc budget committee. They have had some very frank discussions in the initial Senate EC meeting and at IDC.

Finally, IDC would like to thank the efforts of the MLK Jr. Committee and the Senate EC, and especially, Chancellor Cable for her commitment to the university with respect to the MLK Jr. Day keynote. IDC believes that event was handled very professionally in a very difficult,

challenging situation. The response respected all points of view, which speaks to the core commitments of the university:

1. maintain open thought and freedom of expression key to our university life and academic freedom,
2. affirm human dignity,
3. speak to those who we disagree with (what universities are made for), and
4. provide a safe and secure environment.

IDC believes that Chancellor Cable showed her undying commitment to this university.

IDC would also like to thank the faculty at large and Student Affairs staff who stepped up to offer their participation in various forums.

There are also proposed certificate programs coming to IDC in the next month.

VII. Administration/Academic Affairs: Dean Wiebke Strehl for Provost Karin Peterson

Dean Strehl had only one announcement to make. Department Chairs received an email from the Deans yesterday with a revised form for non-tenured faculty requests – for all lecturers and visiting faculty. Provost Peterson appreciates the Deans' work spearheading the revision with contributions from Angel Kaur, Melissa Burchard, Christopher Oakley, Amy Lanou, Laura Bond, Judy Beck and Anne Slatton. Completed non-tenure track requests are due to the Deans by February 11.

VIII. Old Business/New Business

IX. Adjourn

Professor Bond adjourned the meeting at 5:02 pm.