

THE UNIVERSITY OF NORTH CAROLINA AT ASHEVILLE  
FACULTY SENATE

Senate Document Number 7416S  
Date of Senate Approval 03/17/16

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Statement of Faculty Senate Action:

**FWDC 11:** **Faculty Reassigned Time Policy**  
(Faculty Handbook [Section 3.1.4.1.4](#), [SD2114F](#) [SD2799S](#))

**Effective date:** Fall 2016

**Summary:** This document makes several changes to the faculty reassigned time (RAT) policy:

- 1) Adjusts the policy for granting RAT to faculty members for their efforts in undergraduate research;
- 2) Establishes a regular time for RAT requests to be submitted;
- 3) Adds justifications for requests for RAT (interning in Humanities and support for Community-Engaged Scholars) and streamlines the list.

**Rationale:**

**Revise Section 3.1.4.1.4 as follows:**

**3.1.4.1.4 Faculty Reassigned Time Policy ([SD2114F](#)) ([SD2799S](#))**

Full-time faculty members may request Reassigned Time which reduces their full-time teaching responsibility (as defined in 3.1.4.1.1) for activities which benefit UNC Asheville's distinctive mission. Responsibilities for which Reassigned Time may be granted include activities above and beyond usual expectations of faculty members such as, but not limited to:

- Course/curriculum development
- ~~Professional development for enhanced teaching effectiveness~~
- ~~Technology training for instruction~~
- Accreditation/program review
- ~~Cocurricular activities~~
- ~~Participation in UNC Asheville's distinctive emphasis programs~~
- Heavy load - academic advising
- Compensation for prior overloads in teaching or mentoring of undergraduate research
- Academic administration/academic leadership assignments
- ~~Scholarship and scholarly or creative activity~~
- Externally-funded research (Course buyouts from grants or other sources).
- ~~Institutionally-supported research~~
- ~~Off-campus scholarly assignment/on leave~~
- Institutional service
- Service to the public/community or the profession
- ~~Service to the profession~~

- Significant support of undergraduate research students or Community Engaged Scholars
- Interning in the Humanities program
- Other activity in support of UNC Asheville's mission

The Chair of the Faculty Senate is granted 6-8 contact hours per academic year (one course per semester); other members of the Senate Executive Committee will receive 3-4 contact hours per academic year (one course per year).

~~In addition, a faculty member who has taught seven students in formal undergraduate research courses (499 or MLA 599) outside of his or her standard teaching load over time may request one course of reassigned time in a subsequent semester (3 or 4 contact hours). Ordinarily, there should be no more than one faculty member per department receiving this reassigned time per semester. Adjunct replacement should not be expected for this reassigned time.~~

#### Requesting and Allocating Reassigned Time

Individual faculty requests for reassigned time for the above purposes will ordinarily be made by February 15 of the prior academic year by the Department Chair/Program Director to the Program Area Dean, who will consult with the Provost and VCAA before approving such requests. ~~Ordinarily,~~ it is preferable for reassigned time to be taken in the spring semester of the academic year. The Provost has discretion to determine when reassigned time is granted for any of the above purposes.

Chairs are also teacher-scholar members of the faculty, and may request reassigned time on an equal footing for purposes such as professional development for enhanced teaching effectiveness, scholarship and scholarly or creative activity, and others as described above. These requests will be made to the Provost and VCAA prior to planning the schedule. The Provost and VCAA is responsible for a judicious, equitable allocation of reassigned time to Chairs and Program Directors on behalf of UNC Asheville's mission.

#### Accountability for Reassigned Time

Faculty members who receive reassigned time will record the assignment and will report on the results of the assignment in their Annual Faculty Records. The productive use of this reassigned time will be a factor considered by Chairs and Deans in the annual evaluation of faculty members who have received it.

Similarly, Chairs who receive reassigned time for purposes other than the administrative duties of their position will report on the results of the assignment in their Annual Faculty Records. The productive use of this reassigned time will be a factor considered by Deans and the Provost and VCAA in their annual evaluation of Chairs.