

THE UNIVERSITY OF NORTH CAROLINA AT ASHEVILLE

FACULTY SENATE

Senate Document Number 8618S

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Statement of Faculty Senate Action:

FWDC 11:

**Faculty of Record
Faculty Handbook Section 5.2.1.4**

Effective date: Immediately

Summary: This document clarifies what it means to be the faculty of record for a student, i.e., someone who enters the grade for a student whose instruction is delivered primarily by someone else.

Rationale: When we offer courses or credit as our own through a cooperative academic arrangement (e.g., COPLAC Digital courses), accreditation standards require us to ensure the quality and integrity of the student work when the grade is recorded. The proposed insertion establishes a standard for academic integrity in these courses. Similarly, when campus-based courses have a similar distinction between the faculty of record who records the grade and the faculty member who is directly working with the student, as sometimes occurs in undergraduate research courses, the same standard should apply.

Add 5.2.1.4:

5.2.1.4 Faculty of Record

UNC Asheville ordinarily defines the faculty of record as the instructor of the course, directly engaged in delivering course content, assessing students' achievement of learning outcomes, and assigning a grade. In special circumstances, such as consortial arrangements with other institutions, pooled undergraduate research courses, or senior research seminars, the faculty of record's primary responsibility may be limited to the assignment of the student's grade, while the delivery of course content and assessment of student work is conducted by others. In these circumstances, the faculty of record who records the grade must at a minimum be acquainted with the student's work, the methods of assessment, and the basis for the assigned grade.