University of North Carolina at Asheville
FACULTY SENATE MEETING
Minutes, January 23, 2014 (3:15 pm)

Senate Members: M. Burchard, C. McKnight, G. Kormanik, B. Hook, L. Bond, R. Bowen, M. Cameron, D. Diefenbach, D. Eggers, M. Galloway, B. Hobby, S. Kaplan, K. Ray, R. Roig, M. Stratton, S. Walters, J. Wingert; J. Fernandes, A. Ponder.

Excused: K. Betsalel

Visitors: G. Ashburn, R. Bruce, P. Catterfeld, L. Dohse, E. Katz, J. Konz, K. Krumpe, L. Horvitz, P. Laughon, P. McClellan, M. Neelon, H. Parlier, D. Race, L. Rossell, A. Shope, L. Whittaker, J. Wilcox.

I. Call to Order and Celebratory News:

Dr. Burchard called the first Faculty Senate meeting of the Spring 2014 semester to order.

II. Approval of Minutes:

December 5, 2013

The minutes were approved without dissent.

III. Chancellor Addresses Faculty Senate: Chancellor Anne Ponder

Chancellor Ponder thanked those who sent lovely notes and comments last week after she announced stepping out of the role as Chancellor at the end of the summer.

As always, she wants to thank the entire faculty for who they are as the UNC Asheville faculty. She hopes the elected leadership of Faculty Senate will pass along her thanks to the faculty at large.

The Chancellor prepared a specific version of last week's briefing for the Faculty Senate because the Faculty Senate has an important role in making sure people are calmed and reassured as well as excited and inspired about the future for which our university is preparing.

Chancellor Ponder said she is not ill, irked or burned out. She is excited about this stage of the university, and she is ready to prepare a place for the next generation of leaders.

She is very excited about putting personal and professional flexibility into her own life.

She has flourished in this responsibility and grown in each of the two campus leadership roles she has had. She brings to you a personal and professional reputation that can be an asset to the university as we move forward together.

She will now take questions, although her announcement was accurately covered in the media. At this time, she is declining specific commitments because if she begins to agree to them, she will start doing them now. She promises her full attention to "this ballgame" until the end of the summer. It is her privilege to have the opportunity to serve in this way.

She did want to talk about Institutional Readiness which is part of the Faculty Senate's role in moving us through this particular time. The mission, purpose and strategy of the university are not anything that she as the Chancellor "did" to us. It is something we did collectively, and it is so much a part of how we articulate how we practice, how we teach, and how we do our work. When one or a number of us takes leave, it is there in a continuing way. We have an updated strategic plan so another window of four or five year view of metrics is up on the web to show areas and ground built for continuity. That is important for you.

You have an extra gift. For those of you who were around this table last year, there was a correspondence with President Ross, and you have in your possession a letter which affirms our

mission and his understanding of it. She advises the faculty to find that letter, excerpts the very good parts and use it everywhere. She would use it in the search of the new chancellor and when we talk about the university – she would use it as "our sword and shield."

This is a good time for the university. We have just finished an accreditation that was really terrific. We had a Moody's review of finances. Despite what Moody says about the sector of our education, we are in great shape. We are fine not only with NCAA but with our intentions of the right role of athletics in a high quality college or university. We have lots of different affirmation of who we are and what we are doing.

She is interested in letting the faculty senate know the other constituencies that are for us at this particular time:

Our Board of Trustees has never been stronger.

The Chair of the Board, King Prather, is a parent of three children who graduated from UNC Asheville on the same day in 2010. He really understands and appreciates what happened here for his children. He is an attorney, and before he came into the Board and the Board's Chairmanship, he was Chair of the Parent's Council with his wife Pam.

The Vice-Chair of the Board is Doug Orr, the former President of Warren Wilson College. He is well-known in private and public higher education and is well-connected with both the Council of Independent Colleges and the Association of Governoring Boards.

Both the Chair and the Vice-Chair will have a role in making sure this campus gets to have its say and follows the right process for choosing a new Chancellor.

President Ross will make the selection and recommend the name of the next Chancellor for election by the Board of Governors. This president was serving as President of Davidson so he really understands our mission. At least for now, he still has the clout that will make sure it is his choice that will be approved to the Board of Governors. She says that is a clue to some of her own thinking about the timing. She wanted to make sure this university, its mission and its leadership is selected again in this era and that will make us as safe as possible.

She has announced her retirement on July 31st after our Board of Trustees' planning retreat (where they may be able to invite her successor as a guest) and before the opening of the 2014-2015 school year. If things move as they can, the start of the new school year will bring us a new leader.

Also, this will be after the conclusion of the short session of the NC legislature. The budget for North Carolina is done on the biennium. However, the short session does potentially have the opportunity to make budget cuts or one time additions because people are running for re-election so it tends to be the more politicized session. She will be here exercising her full persuasive powers during that time and through the fall, through the General Administration to UNC Asheville.

As she said at the all campus meeting, she was promised a year's salary at the end when she finished because she gave up a sabbatical at her previous institution to come to UNC Asheville. It was a contractual commitment made by President Broad, three presidents ago. She will be on the payroll for an additional year. After that, she does have a tenured position on our faculty – she will continue to talk about our faculty in the first and second person possessive, as if she is of us.

However, she will not be taking up the tenured position on the faculty because she saw who we got when we searched for the last vacancies in the Literature Department. There were two vacancies and the people we got to fill those positions are magnificent. There were over 700 applications, and there were dozens of people we didn't hire who would have been the ingredients to make the university of the future. Just as she is making a place for the next generation of leaders in the Chancellor's role, she is also wishing to do that with the faculty position. Merritt did ask if she would be willing to be a guest or teach a class from time to time. She was very gratified by that, but her answer is not now. However, she would like the opportunity to consider that at some point in the future.

When she thinks about the following accomplishments, she is gratified and proud of us and the university:

- The size of the endowment has doubled since she first came, despite the recession
- Our capacity for philanthropy
- Our reputation
- Our rankings
- Our marketing
- Our visibility
- Our Curriculum Revision
- Advancement of Undergraduate Research and our permission from the General Administration to build in some flexibility to address the continuing burden of too much teaching required of each faculty

She gets a chance to work with individuals across campus and these students would flourish anywhere. They are capable, remarkable and lovely people to work with, and she is excited about the progress we have made there.

We now have two connections to the internet for the campus. Everything about technology, and the electrical infrastructure that supports it, has been updated. We have buildings which have had some incredible facelifts and renovations as well as new structures to support teaching and learning to allow us to continue to host the public in a way that helps the university.

Our partnerships and engagement with Asheville and North Carolina are both cited as examples of how to augment the economy of an area. Our economic impact study from last spring showed that we, as a university, contribute over $268,000,000 in over 2,500 jobs. About one third of those jobs, we hired the people ourselves.

Whether it is data, whether it is the health of Asheville and the economy, whether it is the regard that UNC Asheville has statewide for the quality of what we do, this has been a very good era and a great ground to build for the future.

Dr. Burchard, on behalf of the Faculty Senate, told Chancellor Ponder that we appreciate the work she has done for us in the time she has been here and they very much appreciate the thoughtful way that she has laid out her leaving. They thank her very much.

Faculty Representation to the Chancellor Search Committee: Dr. Melissa Burchard

The Faculty Senate usually selects the faculty who will be involved in the search for a new chancellor, and a Faculty Senate member is a participant on the search committee as well. This selection has to happen immediately because the timeline for the search is very tight. The plan over the next four months is not to appoint an interim chancellor, but to hire a new chancellor by the time Chancellor Ponder leaves.

Dr. Burchard has spoken with King Prather, the Chair of the Board of Trustees, who will be the Chair of the Chancellor Search Committee. He has asked the Faculty Senate to prepare a slate of nominees for the search committee by the end of next week (January 31st).

The Executive Committee has been looking at past searches and they are taking their cues from what has been done on those past searches. A special session will have to be called in order to draw up a slate before the end of next week.

Dr. Burchard proposed the following days and times to hold the special session for the Faculty Senate to vote:

Tuesday, January 28, at 3:15 p.m.
Thursday, January 30 at 3:15 p.m.
Thursday, January 30 at 1:30 p.m.

The reason she proposed a third time at 1:30 p.m. on the 30th was to accommodate the three subcommittees' work.

The Faculty Senate chose Thursday, January 30, at 3:15 p.m. in the Red Oak Conference Room of Ramsey Library.

After discussing the guidelines which were used in the past two Chancellor searches, the Faculty Senate decided to make as little change to the guidelines as possible. Since the guidelines say a simple majority of eligible voters determines the winner in each area and does not designate whether the voters had to be present to cast a vote, senators who must be absent may submit a ranking sheet of their preferences to be used in voting.

Dr. Konz explained that in runoffs of the past, if a round of voting did not produce a clear winner with a simple majority *[*Secretary's note: 10 votes]* of those eligible to vote *[*Secretary's note: 18 votes], then* the lowest vote getter and those who did not receive votes drop off the ballot and another vote is taken. This process is repeated until there is a clear winner with a simple majority of votes.

A motion was made and seconded to amend the guidelines:

- To change the language regarding the absence of a majority to "In the absence of a majority, a run-off procedure will be used."

Motion to change the guidelines was approved without dissent.

Dr. Burchard will send an announcement to the Faculty at large regarding nominations and the special session. She will ask faculty to consider nominations and to consult with the person they wish to nominate to make sure they are willing to serve and that they understand the huge amount of work that will be required through both Spring 2014 and Summer 2014 semesters.

The Chair of the Senate suggested to amend guideline one from the Chair of the Faculty Senate to "at least one member of the Faculty Senate may serve." Dr. Brian Butler, a member of her department, has expressed a very strong wish to serve on this committee and she is very willing to move aside to allow him to serve since no department may have more than one representative on the slate.

Dr. Cameron strongly felt that the Chair of the Faculty Senate should serve due to the powerful symbolism of leader. If the Chair is unavailable, then she believes the Vice Chairs should serve. She suggested if the Chair needs to step aside, they recuse themselves and then the position is filled by one of the vice chairs. If none of the vice chairs are able to serve, then the Faculty Senate could elect another from its membership to serve.

Dr. Burchard disagreed with Dr. Cameron that the chair should always serve when all members of the Faculty Senate are qualified to serve. She also believes all members of the Faculty Senate should serve the faculty as a whole and not just the Faculty Senate in particular. She does believe at least one Faculty Senate member should serve on the search committee as a liaison between the search committee and the Faculty Senate.

Dr. Kormanik said it is a tradition that the Chair of the Faculty Senate serve on the search committee, although not all chairs have served. The Chair of the Senate was unable to serve on the last chancellor search committee, and the APC chair, who is the First Vice Chair, served in her place. He would rather continue the tradition, and as situations arise, the Faculty Senate address issues on an ad hoc basis.

Dr. Burchard said there will be five faculty representatives and one alternate elected to be on the slate for the search committee.

IV. Executive Committee Report: Dr. Melissa Burchard

Student Government. Mr. Josh Owen

Josh Owen is Vice President of SGA and is the new representative to the Faculty Senate.

From last semester, SGA passed a resolution regarding the sales tax on food plans and their distaste for it.

They met last Wednesday to discuss the reformation of the House and Senate works to form a hierarchy instead of the two-tier structure it is now.

Faculty Assembly Executive Committee. Dr. Lothar Dohse

They had their Faculty Assembly meeting last week with less activity than the previous meetings.

Dr. Dohse wanted to talk about three items. The Board of Governors created a post-tenure review committee for they want to standardize the way the campuses execute their post-tenure policies.

The Faculty Assembly had one resolution to thank President Ross for his support of the Faculty Assembly leadership and giving the stipend to the President of the group as well as reassigned time for the Faculty Senate Chairs (our chair already receives this). He sent the resolution out in an email.

UNC Chapel Hill is in trouble with their athletic program. UNC Asheville looks good because we do not have a football team.

The last item was the big report on Operational Efficiency. The GA person was very positive and UNC Asheville looks very, very good.

In regards to Chancellor Ponders' leaving, the Faculty Assembly Chair said, "Too bad she is leaving. She stands up for faculty in the Executive Committee meetings."

V. Academic Policies Committee Report: Dr. Charles McKnight

Second Reading

APC 6	Change the course number of ECE 406 to ECE 310; Change the title of ECE 455
APC 7	Delete ECE 460 and EGM 482 from the catalog
APC 8	Change prerequisites for EGM 484
APC 9	Edit the requirements for the Mechatronics concentration
APC 10	Add two new courses to the Management curriculum: MGMT 423, Seminar in Public Management and Leadership MGMT 424, Seminar in Organizational Power and Politics
APC 11	Add Study Abroad as an option for Management majors
APC 12	Add New Software Courses: MATH 242 and STAT 242
APC 13	Change the description and increase the credit hours of MATH 480; Editorial changes to requirements for the Mathematics major
APC 14	Change titles and descriptions of STAT 321 and STAT 326
APC 15	Delete MCOM 295, and replace with MCOM 293, 294 and 295; Delete MCOM 395, and replace with MCOM 393, 394 and 395; and Delete MCOM 495, and replace with MCOM 491, 495 and 496
APC 16	Delete VMP295, and replace with VMP 293, 294 and 295; Delete VMP 395, and replace with VMP 393, 394 and 395; and Delete VMP 495, and replace with

	VMP 491, 495 and 496
APC 17	Delete MCOM 451, renumbering to MCOM 351
APC 18	Edit major requirements for Mass Communication
APC 19	Change the descriptions and credit hours for WGSS 100, 365 and 400
APC 20	Remove the Concentration Designations from the list of WGSS Electives
APC 21	Change the Description of the Women, Gender and Sexuality; Studies Program; Delete the Concentrations in the Women, Gender and Sexuality Studies Program
APC 22	Add Directed Research courses to the MLA curriculum
APC 23	Change the name of Master of Liberal Arts to Master of Liberal Arts and Sciences
APC 24	Delete PSYC 332 and PSYC 366 from the curriculum
APC 25	Add new 3-Credit PSYC Non-lab Course, PSYC 311; Add new 4-Credit PSYC Lab Course, PSYC 347
APC 26	Delete PSYC 313, Psychology and Law, and replace it with PSYC 343, a 4-hour Psychology Lab Course
APC 27	Change Listing of Lab Courses for Major and Minor in Psychology; Change in Procedure for Declaration of Major in Psychology
APC 28	Edit the course description, title and prerequisite for MGMT 388
APC 29	Add new course: ENVR 290 Regional Field Geology
APC 30	Delete ENVR 315 from the curriculum
APC 31	Add new advanced ecology electives for ENVR students: ENVR 347, Fish Ecology, and ENVR 396, Woody Plants in Winter

Dr. McKnight said APC does not have any documents for First Reading.

For second reading, Dr. McKnight presented the documents listed above. All documents were unanimously approved by APC.

As is the procedure with documents that were unanimously approved by APC, Dr. McKnight made a motion to accept APC documents 6-31.

Dr. Kormanik asked that APC 22 and APC 23 be pulled for further consideration.

A motion was made to approve APC 6 through APC 21 and APC 24 through APC 31 (the exception being APC 22 and APC 23. The motion was seconded. No discussion on the motion.

The motion was approved without dissent.

APC 22 and APC 23: Changing the program name from Master of Liberal Arts to Master of Liberal Arts and Sciences. Dr. Kormanik asked what was the origin or the mechanism for the appearance of these docs.

Dr. Katz said he drafted these documents for the Graduate Council. The Graduate Council discussed the proposal and made a couple of modifications to both of these documents. Dr. Katz and Dr. Mike Neelon, chair of the Graduate Council, brought these documents to APC. Dr. Katz said that the name change reflects the science-based courses in the curriculum, such as Environmental Sustainability and Climate Change and Society programs. These students are pleased to see the sciences included in the phrase “Liberal Arts and Sciences.”

Dr. Ray asked if these are approved, will students earn a MLAS.

Dr. Katz answered they will. He had conversations with Archer Gravely and Alicia Shope, who confirmed that Master of Liberal Arts and Master of Liberal Arts and Sciences are in the same category, so it is a change in name but not a change in degree.

Dr. Kormanik asked about the implementation of this in light of the research sections of 599s and 499s.

Dr. Katz said that in order for undergraduates to be allowed to take 599 they would have to first complete all the allowed 6 credits of 499. That is an indication that the undergraduate had a certain level of success in 499. In the rationale there is a process to determine the quality of a project at that level. It is not to give students a way out of 499. It serves as a stepping stone.

Dr. Kormanik's last question had to do with accessibility. In the catalog, an undergraduate student can become a special graduate student for one semester, taking one or two courses without an application fee or having to apply to the graduate program. If they take it for one semester fine, but if they take it again, they have to apply and be accepted in the program.

Dr. Katz said they currently allow undergraduates to take MLA courses as undergraduates at the undergraduate credit rate. There is a process for that. The chair accepts the credits as a substitution. The process is the same for all undergraduates taking graduate courses.

In regards to APC 23, Dr. Roig understands the sciences are included in the liberal arts.

Dr. Katz said they were but the public does not understand that concept. More schools use Liberal Arts and Sciences to enforce the idea that the sciences are part of that. When talking to GA about the liberal arts, we have to be clear that all of the sciences are included in that concept. This makes it explicit and assists people to know that science is liberal arts.

Dr. Roig said it should not be changed for consistency. UNC Asheville is known as the public Liberal Arts School not the Liberal Arts and Sciences School. We just passed a core called the Liberal Arts Core not the Liberal Arts and Sciences Core. We shouldn't have to lower ourselves to explain to anyone that liberal arts include the sciences.

Dr. Katz said he disagrees for we want marketing and branding to be good and as explicit as we can to draw the attention to our students what we offer in the MLA program and recognize our students for what they are doing in the program. This is a great clarification for MLA.

Dr. Krumpe said, as Dean of the Natural Sciences, he regularly interacts with faculty from other sister institutions in the system. On more than one occasion, he has had faculty of other institutions comment to him they are surprised to know we offer sciences at UNC Asheville because we are the liberal arts college for the system. This is not lowering ourselves, but promoting what we do more articulately and accurately. The general public and the academy do not understand.

Dr. Roig is not sure this educates the public. This says if the public doesn't understand, then we will improve. If we as a body agree, then maybe we need to change the undergraduate liberal arts core to liberal arts and sciences core. He isn't suggesting that change. In his opinion, we are dumbing the concept of liberal arts down.

A motion was made to accept both of these documents APC 22 and APC 23.

A Point of Order was made, and a separate vote for each document was called.

A motion was made to accept APC 22. Motion was seconded. APC 22 was approved without dissent.

A motion was made to accept APC 23. Motion was seconded. APC 23 passed 13-4 in dissent.

VI. Faculty Welfare and Development Committee: Dr. Brian Hook

Dr. Hook said FWDC did not have any documents for first nor second reading.

Committee Structure.

FWDC has been looking at Committee structure for quite some time. It will need to go on the back burner for the next couple of weeks for FWDC has the task to set up the oversight committee for the Liberal Arts Curriculum. They are having a special meeting next week to work towards a document they hope to implement by this April's registration.

Faculty Election timelines.

Dr. Roig has organized the election timeline. There will be an email going out to the general faculty tomorrow laying out the call for nominations. When they passed the documents last year, there were minor changes in the process which were meant to make it easier for faculty to appear on ballots. He wants to make that clear in email that process. The first elections will come up on the week of February 9 for the tenured committee. Part of what Dr. Roig will need to do this year, since he rotates off the Faculty Senate, is to ensure that others on FWDC and Lisa, the Faculty Senate Secretary, are involved in the process. There

have been changes in Dr. Roig's IT support, and he wants to make sure everyone is on board. He will make sure someone is capable of managing this process going forward.

Dr. Roig added that the process works best if we have nominees for each election. As he calls for nominations, he asks faculty to consider talking to their colleagues about self-nominating or nominating colleagues. This is very important.

Dr. Hook concluded that it is not only important to have faculty who are willing to serve on the faculty senate but are willing to lead as well. He was shocked to find out how much work is involved to chair these committees and the serious commitment needed.

VI. Institutional Development Committee: Dr. Gregg Kormanik

Dr. Kormanik explained that IDC meets with the University Planning Council (UPC). UPC did not meet in January so he does not have updates on their business. He did give a heads up on what is coming up in UPC over the Spring 2014 semester.

In the February UPC meeting, they will have a presentation by Sonia Marcus, the Director of Sustainability, and Rob Nelson will be there to discuss the campus master plan.

In the March UPC meeting, the Provost and the Diversity Action Council are going to make a presentation on our diversity programs and strategies.

In the April UPC meeting, the Provost and Admissions will discuss the five year enrollment plan and UNC Asheville's performance measures. At that time, they will also recognize their outgoing UPC members.

IDC does not have any documents to present this time. They are continuing their discussions on graduate programs and how they would want to weigh in on those.

They are still looking at the surveys. Since, a new chancellor will be coming July 31st, they are thinking about what kinds of information a new chancellor might want to consider regarding the university and their planning process.

VII. Administration/Academic Affairs: Dr. Jane Fernandes

Mission Review.

The Provost wanted to report on the General Administration's Review of Campus Missions. President Ross hired consultants from the Collaborative Brain Trust to review all of the campus' missions and make recommendations to him about changes to the mission. She distributed a memorandum that was the result of the mission review of UNC Asheville. We are one of twelve campuses whose missions have been affirmed. Four campuses had some changes to their mission, but she does not know what they are.

There is one slight change being made to ours. However, basically the review is an affirmation of our mission.

They were very pleased with our focus on liberal arts. They found our mission statement to be perfectly appropriate and refreshing. It was an endorsement of what we are doing, and we feel good about that.

The one change is outlined in the memorandum. She will provide feedback to the General Administration by Friday, February 7. If the senate has some feedback for her about this, she asked that they process it to her by the fifth or sixth of February and she will put it in with other feedback that she gets.

Other than the underlined sentence in the memo, everything else is the same.

VIII. Old Business.

Academic Affairs E-mail List Policies.

Now we have the full document of the proposed official email policy, Dr. Burchard opened the floor up for discussion.

Discussion:

Dr. Kormanik said he is not sure of this policy's disposition. It lists Faculty Official and academic forum. He understands the establishment of those. Is this policy meant to be included in the official policy?

Dr. Konz said no.

Dr. Kormanik wondered, for the academic forum is not listed in the official policy. Only the faculty and staff official lists are addressed by the official policy.

Dr. Konz confirmed.

Dr. Hook said these are university policies that establish ownership of the official lists. The reason FWDC didn't carry it any further was because they had seen this document that is now under Old Business. He said the policy committee has postponed a decision on the official list policy waiting for Faculty Senate feedback and that is the reason it is on our agenda today. If there is further discussion, the Faculty Senate needs to have it now. The policy committee will take this back up after January 27. This policy answers many concerns we had at the last senate meeting; however, the official policy we saw last time is still up to be enacted. This is the Faculty Senate's opportunity to say anything else to be reported to the policy committee in their considerations of the university policy.

Dr. Walters asked Dr. Hook if he was comfortable that this document will be enacted and exist as an actual activity, even though it is not part of the official policy.

Dr. Hook said he believes if we ask for it, it will happen.

Dr. Kormanik said this is where he was going with his line of questioning. Do we want this policy cut and paste into the official policy.

Dr. Hook said he didn't for he believes the official policy is different.

Dr. Kormanik said his point is there are discrepancies that may need to be fixed in the official policy. Also, Dr. Kormanik sits on the policy committee and they are going to ask him what we want them to do with this. He would like to be able to clearly state the intent of the senate.

Dr. Hook said that is an excellent suggestion. Cutting and pasting the definitions of membership is fine with him for he agrees the policies are different.

Dr. Kormanik asked whether we want the academic forum to be included in the official policy along with the faculty official list and student official list. Therefore, academic forum would be an official list.

Dr. Hook said we don't want the academic forum to be an official list for the official lists are moderated and we want this forum to be an unmoderated list.

Dr. Walters says that the new policy says they are both unmoderated.

As a note of clarification, Dr. Konz added in the official email lists, the policy committee is specifically talking about faculty and staff official lists. The University policy is not meant to cover all of the distribution lists such as the academic forum or UNCA forum. He does not believe it would be appropriate to include academic forum in the official policy.

Dr. Kormanik wants to know how to merge the two documents.

Dr. Konz said the document that we have now is not the official policy, but enacts the new policy.

Dr. Konz said that Academic Affairs will create that list at some point. This document is the intention of Academic Affairs to implement these other lists.

Dr. Kormanik asked if it is appropriate for the Faculty Senate to have a Sense of the Senate to endorse this document.

Dr. Walters and Dr. Kormanik made a joint motion for a Sense of the Senate to endorse this second document regarding the implementation of the academic forum. The Faculty Senate further asks for the endorsement that the academic forum be created prior to the change of the faculty official lists so there is not a lag time in where faculty discussion can occur.

The Sense of the Senate was approved without dissent and became SSR0514S.

IX. New Business.

New Faculty Senate Member Orientation.

Dr. Burchard said the Executive Committee discussed the need for an orientation for new senate members. One consideration is the orientation period needs to occur between the senate election and the final senate meeting. This seems to be a good thing to have and the senate should have had this all along.

Dr. Hook said the Executive Committee also talked about another way of communicating with a chat or a forum, since we do not want to discuss via email. Dr. Burchard said that Lisa Sellers has been working to put together a site for us in accord with the software that is in use in our IT. Dr. Burchard said the Executive Committee talked about a forum for Faculty Senate discussions of documents and issues so they can have some of these discussions and clarifications before we come to Faculty Senate meetings. An instance is when we see the first reading documents earlier in the month, the senate could go to the discussion forum to raise any questions or issues they may have. This would allow us to keep faculty senate meetings clearer and briefer. Lisa Sellers is working on setting that up. As soon as we have that ready to go, we will let you know.

Discussion regarding term of Faculty Senate Chair, Chair-Elect Position.

Dr. Burchard also wanted the Faculty Senate to think about the term of the faculty senate chair. The reason she has brought this up at Executive Committee is due to meeting with other senate chairs in the UNC system. One of the things she learned is most of them have an arrangement whereby whoever comes into the term as chair of the faculty senate usually has a co-term with the present faculty senate chair. This provides a smooth transition and gives the new chair the opportunity to learn what their duties are. This sounds like a good idea to Dr. Burchard.

Our practice has been to elect our senate chair each year. This is done at the last meeting, which makes it difficult to have a co-term and creates a steep learning curve for the incoming chair. She would like the faculty senate to think about making changes in regards to how and/or when we elect the senate chair to allow an apprenticeship to occur. Dr. Burchard was not asking for anything at this meeting. She is just putting this out there as a possibility.

As Dr. Hook had suggested regarding leadership, Dr. Burchard would also like the faculty senate to consider talking earlier about the elections of the executive committee chairs as well. Our committees have huge workloads and it would be useful to know further in advance who is going to be taking on the work.

X. Adjourn

Dr. Burchard adjourned the meeting at 5:00 p.m.

Respectfully submitted by: Lisa Sellers
Executive Committee